



# **2025 Summer Intensive Program Handbook**

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# HOUSTON BALLET MISSION STATEMENT

To inspire a lasting love and appreciation for dance through artistic excellence, exciting performances, innovative choreography and outstanding educational programs.

To fulfill our mission, we are committed to maintaining and improving our status as:

- A classically trained company with a diverse repertoire, whose range includes both classics and contemporary works.
- A company that attracts the world's best dancers and choreographers and provides them with an environment where they can thrive and further develop this art form.
- An international company accessible to a broad and growing local, national and international audience.
- A company with a world-class Academy that provides top-level instruction for professional dancers and meaningful programs for non-professional dancers.
- A company with state-of-the-art facilities for performances, rehearsals and continuous operations.

## **Statement on Inclusion, Diversity, Equity and Access**

**Houston Ballet is dedicated to creating meaningful change by cultivating a space that honors what is unique in all of us. Inclusion, Diversity, Equity, and Access (IDEA) are fundamental to the fulfillment of our mission and values. We recognize our responsibility to be an inclusive and open organization for students, artists, staff, trustees, and volunteers of all backgrounds.**

**Join us, together we are Houston Ballet.**



# GET TO KNOW THE ACADEMY



Stanton Welch

Artistic Director,  
Member of the Order  
of Australia



Julie Knows

Artistic Director



James Nelson

Executive Director



Jennifer Sommers

Director of the  
Academy



Yahudi Castaneda

Associate Director of  
Artistic Operations at  
the Academy



Katie Wesche

Associate  
Administrative Director of  
the Academy



Kaitlyn Otto

Associate Director of  
Student Life



Carla Cortez

Academy  
Communications  
Manager



Dustin Shaw

Academy Program  
Manager



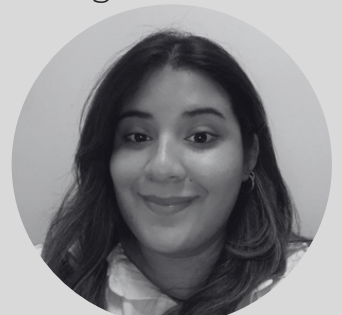
Reagan Lynch

Coordinator of Artistic  
Operations of the  
Academy



McLendon Tempest

Administrative  
Coordinator of the  
Academy



Angela Galvez

Academy Student  
Support Coordinator

# ARTISTIC STAFF OF THE ACADEMY



Claudio Munoz  
Master in Ballet HBII



Cheryne Busch  
Director of the  
High School



Orlando Molina  
Children's Program  
Coordinator



Betsy McMillan  
Primary School  
Principal



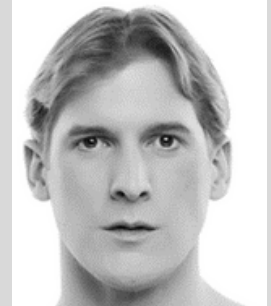
Beth Everitt  
Associate  
Director of  
Programs and  
Productions



Susan Bryant  
Instructor  
principal



Kelly Myernick  
Instructor  
principal



Christopher Coomer  
Instructor principal

## GUEST ARTISTS BALLET INSTRUCTORS



Allison Miller



Lauren Anderson



Krissy Richmond



Naomi Crystal



Yannik Boquin

# ACADEMY CONTACT INFORMATION

Summer Program classes are held at the Margaret Alkek Williams Center for Dance

Margaret Alkek Williams Center for Dance Address:  
Calle Preston 601 Houston, TX 77002

Administrative offices phone number:  
713-523-6300

Email address for general Academy inquiries:  
[hbacademy@houstonballet.org](mailto:hbacademy@houstonballet.org)

Houston Ballet Summer Programs Website:  
<https://www.houstonballet.org/about/academy1/summer-intensive-program/>



## Contact information for the Academy's administrative staff

Jennifer Sommers  
[jsommers@houstonballet.org](mailto:jsommers@houstonballet.org)  
713-535-3207

Dustin Shaw  
[dshaw@houstonballet.org](mailto:dshaw@houstonballet.org)  
713-874-5470

McLendon Tempest  
[tmclendon@houstonballet.org](mailto:tmclendon@houstonballet.org)  
713-535-3209

Katie Wesche  
[kwesche@houstonballet.org](mailto:kwesche@houstonballet.org)  
713-535-3219

Kaitlyn Otto  
[kotto@houstonballet.org](mailto:kotto@houstonballet.org)  
713-535-3201

Reagan Lynch  
[rlynch@houstonballet.org](mailto:rlynch@houstonballet.org)  
713-874-5461

Yahudi Castaneda  
[ycastaneda@houstonballet.org](mailto:ycastaneda@houstonballet.org)  
713-535-3205

Carla Cortez  
[ccortez@houstonballet.org](mailto:ccortez@houstonballet.org)  
713-535-3218

Angela Galvez  
[agalvez@houstonballet.org](mailto:agalvez@houstonballet.org)  
713-535-3210

# SUMMER CALENDAR

All dates and times are subject to change.

March						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
9	10	11	12	13	14	15
						Payment #2 is due today, and Deadline for withdrawal with partial refund of installments
16	17	18	19	20	21	22
	Late payment fee added					
April						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
13	14	15	16	17	18	19
		Payment #3 Due Today	Late payment fee added			
May						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
4	5	6	7	8	9	10
				Have you purchased your optional activities yet? The deadline is next week!		
11	12	13	14	15	16	17
	Camp Doc's Health Profile is due this week!			Payment #4 Due Today	Late payment fee added	
18	19	20	21	22	23	24
			Have you started packing yet? The packing list is on page 26!			Are you currently injured? Send us your 30-day clearance to dance paperwork today!
25	26	27	28	29	30	31

# Registration

Registration and payment (tuition, housing, and fees) must be made by the deadline listed in the student acceptance email to secure enrollment.

Registration will close once level/section limits are reached.

## **Withdrawal Policy**

If a student wishes to withdraw from the Summer Intensive Program, a completed Withdrawal Form, available [HERE](#), must be received by the Academy Office. Verbal or email withdrawal notifications will not be accepted.

**Please see the refund policy at the bottom of the page.**

## **Scholarships and financial aid**

Merit scholarships are awarded at the time of placement by the Academy's artistic staff. Scholarships are based on the student's physical and artistic abilities. A scholarship cannot be applied for.

Financial aid is awarded through an application process. The application review process can take up to a month. Decisions are sent via email. Financial aid only covers a portion of costs and is typically no more than 25% of tuition. The application is available beginning January 1st [HERE](#).

Payments made by individuals or organizations on behalf of a Summer Intensive Program student are accepted but cannot be considered tax-deductible donations.

## **REFUND POLICY**

All fees and 1/4 of tuition (and 1/4 of housing, if applicable) are non-refundable and non-transferable. The remaining tuition and housing fees are refundable by March 15, 2025. Formal withdrawal must be received by March 15, 2025, to be eligible for any refund. All fees, tuition, and housing are non-refundable and non-transferable after March 15, 2025. The Academy is not responsible or obligated in any way to process refunds or issue tuition credits after March 15, 2025.

It is recommended to purchase tuition insurance from a third party, such as CampDoc.

# Tuition, Housing, and Fees

Program registration fee	\$250	Mandatory for all students
Health and wellness rate	\$100	Mandatory for all students
Housing Registration Fee	\$200	Mandatory for all students selecting HB housing (UST, CFD, MST)
Registration	\$3000	Mandatory for all students <i>Scholarships and financial aid will be applied as appropriate.</i>
UST Housing	\$3200	Optional - includes breakfast and dinner. <i>Scholarships and financial aid will be applied as appropriate.</i>
CFD Housing	\$1060	Optional - by invitation only <i>Scholarships and financial aid will be applied as appropriate.</i>
MST Housing	\$1060	Optional - by invitation only <i>Financial aid will be applied as appropriate.</i>
Late payment charge	\$25	Required on invoices that are not paid by the posted due date <i>Applies the next business day at 4:00 PM Central Time.</i>
I-20 Form Processing Fee	\$200	Mandatory for all new international students <i>This fee is separate from any fees required by SEVIS.</i>
Houston Ballet Company Presentation	\$10	Optional weekend activity
Main Event Entertainment Station	\$50	Optional weekend activity
Typhoon Texas Water Park	\$50	Optional weekend activity
Astros Game	\$50	Optional weekend activity
Galleria Mall	\$12.50	Optional weekend activity
Lunch served	\$350	Optional Addition
Audition 2025-2026	\$50	Optional Addition
Semi-private pilates and body conditioning sessions	\$150	Optional Addition

Payment schedule				
Installment	Due Date	Registration	Housing	Fee
#1	At the time of registration	\$750	\$800	\$250-Tuition Fee \$100-Health and Wellness Fee \$200-Housing Fee
#2	03/15/2025	\$750	\$800	
#3	04/15/2025	\$750	\$800	\$200-I-20 processing fee
#4	05/15/2025	\$750	\$800	All add-ons/optional activities except lunch and audition.
<b>TOTAL</b>		<b>\$3325</b>	<b>\$3400</b>	

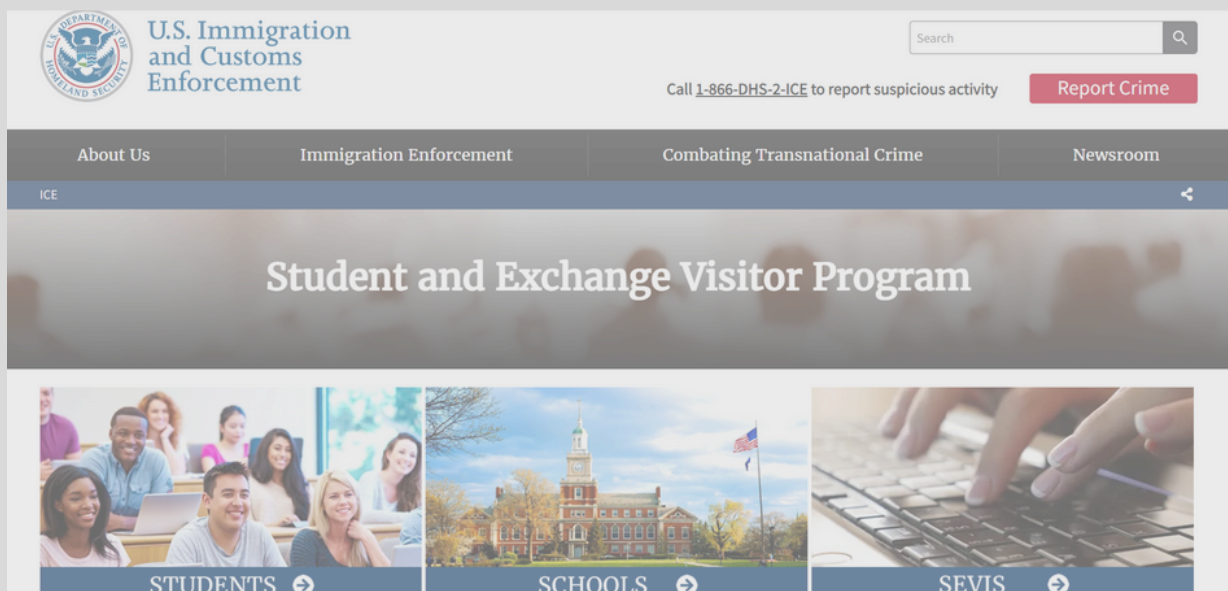
Houston Ballet accepts checks\*, cashier's checks, cash or credit cards. Payments may be mailed, hand-delivered, completed online or by calling the Academy office. \*If a check is returned for any reason, a \$25 fee will be charged. The fee must be paid in cash within one week from the time the account holder is notified.

# International Students

Non-U.S. citizens must obtain an I-20 and an M-1 visa to participate in the Summer Intensive Program. Canadian students only need to obtain an I-20 visa from the Houston Ballet Academy.

Steps to obtain the I-20 and M-1 visa:

- Please send the following information to the Associate Director of Student Life
- Copy of the biographical page of the student's passport
- Home address
- Home phone number
- US Address While in Houston
- Receive a copy of the I-20 signed by the Associate Director of Student Life
- Print and sign the I-20
- Pay the I-901 SEVIS fee [HERE](#)
- Pay the I-20 Form Processing Fee at [Classe365](#)
- Schedule an appointment at your local U.S. consulate
- Receiving M-1 visa from the consulate
- Scan and email a copy of the M-1 visa to the Associate Director of Student Life



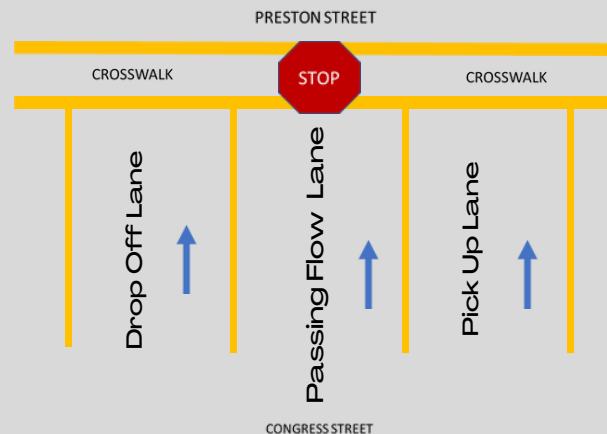
# Procedures of the Academy

## Houston Ballet Academy Rules and Policies

The Houston Ballet Academy's rules and policies can be found [HERE](#). We recommend reviewing this document in addition to the Summer Program Handbook. This document will include the Dance Center's general policies, appropriate student and employee participation, non-discrimination and non-harassment policy, anti-harassment policy, media and social media policies, health policies, and the releases included on the registration form.

## Arrival and departure

- Parking options are listed [HERE](#).
- Families may use the driveway, entering from Congress Street.
- Commuting students use the leftmost lane.
  - UST students use the far right lane
  - The center lane must be clear for passing vehicles.



## Vehicle Entry Policies

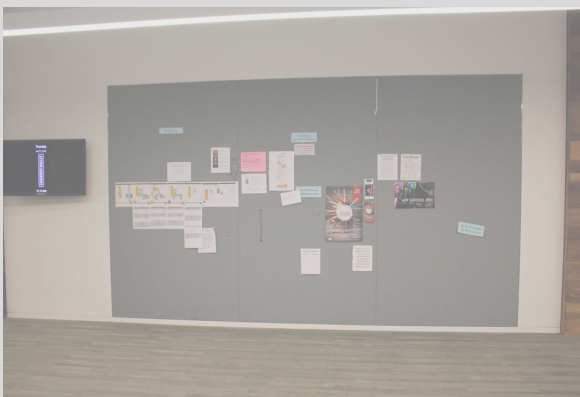
It is recommended to arrive no earlier than the end of the student's last class.

- Please do not drop off or pick up students on the streets adjacent to the Center for Dance.
- Families are not allowed to park in the driveway.
- Do not go up the ramps, use the sidewalks.

Always follow instructions provided by HPD officers, security guards, and class monitors at the Center for Dance and all City of Houston driving and parking regulations.

Leaving Houston Ballet Facilities During Breaks Students may leave during class breaks in groups of three or more. A folder is available at the front desk for students to sign in and out.

Students living in off-campus housing within walking distance of CFD will be able to leave CFD on their own, but we recommend walking in groups.



## Attendance

- Attendance is mandatory in all classes.
- Weekly schedules are posted on the call boards and on our HB Academy Google site.
- If a student is absent, please notify a chaperone (if applicable) and email [hbacademy@houstonballet.org](mailto:hbacademy@houstonballet.org).
- If a student is injured and cannot participate in class, he or she must observe the class/rehearsal and take notes.

### If you become ill during the Summer Intensive Program:

- Notify an Academy staff member immediately
  - If the student is at the Dance Center, the parent/guardian or on-call chaperone will be notified to pick up the student for the remainder of the day.
- **If a medical appointment is necessary and:**
  - The student resides in HB Housing, an Academy staff member will schedule an appointment and the on-call escort will take the student to the doctor's office.
  - The student lives off campus, the parent/guardian will be responsible for scheduling and taking the student to the appointment.
- The student will be responsible for all costs, including co-pay, full payment in advance if required, and parking fees.

### Assessments and private lessons

There are no formal assessments during the summer program. Private lessons are not offered and the use of private studios is not permitted during the summer program.

### Lunch

Students have the option to bring lunch, leave CFD in groups of at least 3+ to purchase lunch off-site or purchase the optional lunch (sample menu below and purchasing details available on page 16).

Students will not have access to a refrigerator to store food but will have access to a microwave and vending machines.

### Sample Prepared Lunch Menu:

Monday	Tuesdays	Wednesday	Thursday	Friday
Herb-marinated chicken breast with mango salsa Grilled vegetables Mexican rice and corn flour tortillas Whole fruits and house salad	Turkey Meatballs and Pasta with Marinara Sauce Veggie Meatballs and Pasta with Marinara Sauce Garlic Broccoli with Parmesan Cheese Whole Fruit and Dinner Rolls	BBQ Skirt Steak Veggie Steak Mashed Potatoes Roasted Green Beans Garlic Bread Whole Fruit and House Salad	Fried tofu with Mongolian pork and teriyaki sauce Stir-fried vegetables Fried rice Vegetable spring rolls Homemade salad	BBQ Chicken Quesadillas Vegetarian Quesadillas in Corn Tortilla Mexican Rice Roasted Squash and Zucchini Whole Fruit Salad and Homemade Salad

### Letters and packages for students

The Houston Ballet Academy is unable to receive any packages prior to the start of the summer program. Any packages received prior to the first day will be returned to the sender at the sender's expense.

Letters and packages should be mailed to the Academy office and addressed as follows:

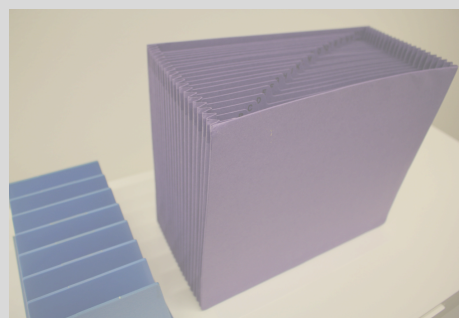
**Student First and Last Name**

**Summer Level**

**CFD Summer Intensive Program or UST Residency**

**Houston Ballet Academy**

**601 Preston Street Houston, TX 77002**



Houston Ballet Academy will not be responsible for tracking lost mail or delivering packages to students. Mail remaining at the end of the program may only be forwarded to students if all fees have been paid.

# Health and Wellness Program



## Head Strength and Conditioning Coach Aki Kawasaki

Originally from Ibaraki, Japan, Akihiro Kawasaki holds a Bachelor of Science in Exercise Science from the University of Alabama at Birmingham. As a student athletic trainer, he worked with several sports teams including the national championship winning football team at Mississippi Gulf Coast Community College (MGCCC). Kawasaki previously served as a personal trainer and strength and conditioning coach for Olympians on the Japan National Team. He is currently the head strength and conditioning coach at Houston Ballet and Houston Ballet Academy. Kawasaki holds certifications in Functional Movement Systems (FMS) - Level 2, FMS Y Balance Test (YBT), FMS Fundamental Capacity Screen (FCS), Rossiter - Level 4, Yamuna Body Rolling - Face, Feet, Table Treatment, and Animal Flow and Spatial Medicine. Learn more at: <https://bit.ly/3taRxxE>.

## Certified Athletic Trainer Dawn Stuckey

Dawn Stuckey is in her fifth season as an outreach athletic trainer at Houston Methodist Hospital and is in her first year as the athletic trainer for the Houston Ballet Academy. She has worked as an athletic trainer for over 20 years in a multitude of sports and settings and is also a current member of the Houston Rodeo Sports Medicine Committee where she serves as an assistant captain.

Prior to Houston Methodist, Dawn Stuckey spent thirteen seasons with Rice Athletics and most recently was one of the athletic trainers for swimming, and women's Soccer.

Previously, Dawn Stuckey also served as an assistant athletic trainer for three years at Tyler Junior College in Tyler, Texas, working primarily with football, men's soccer, and women's basketball. Additionally, Stuckey served as an intern athletic trainer with the Houston Comets (WNBA) in 2005 and the Houston Rockets (NBA) in 2006 and 2007.



Dawn Stuckey graduated with her Doctorate in Athletic Training from A.T. Still University in 2023 and has been published in the Journal of Dance Medicine and Science. She earned her Master's degree in Health and Kinesiology from the University of Texas at Tyler in Tyler, Texas, in 2005 and minored in Athletic Training and Biology from Newman University in Wichita, Kansas, while working with a variety of sports teams including men's soccer, basketball, softball, and baseball. While attending Newman University, Dawn participated in varsity sports on the women's basketball team.



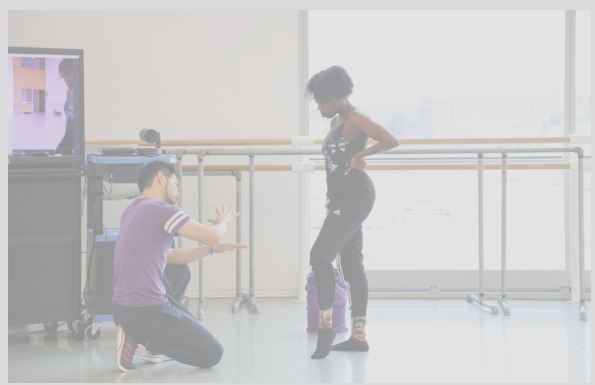
## Offers:

- *Yoga class with weight training for body conditioning*
- *Gyrotonics, Yamuna™ Body Roll*
- *Pilates for health and well-being*
- *Appointment with athletic trainer*

## Injuries and Illnesses

The Houston Ballet Academy employs fully trained instructors and the utmost care is given to all students; however, the Academy is not responsible for any injury sustained by a student.

Any student who is not cleared to dance after 5 days of an injury will be sent home at the family's expense.



### Cleared for dance at the Houston Ballet Academy is defined as:

1. Full participation in ballet technique class including barre, center, small, medium and large turns and jumps.
2. If you wear pointe shoes, you must be able to fully participate in all pointe classes including barre, center, travel, variations, and rehearsals.
3. Full participation in contemporary, modern, jazz and musical theatre classes, including high jumps and floor work.
4. Full participation in pas de deux at an age-appropriate level, including supported turns and lifts.
5. Full participation in all rehearsals and performances.

### If you have suffered an injury or undergone any procedure in the last six months:

- You must contact our Houston Methodist Athletic Trainer, Dawn Stuckey, to ensure that you are cleared to dance. You can email Dawn Stuckey at: [dstuckey@houstonmethodist.org](mailto:dstuckey@houstonmethodist.org)
- You are strongly encouraged to purchase a protection plan available through CampDoc to receive any type of reimbursement in the event you must leave the Summer Intensive Program due to injury or illness.

### If you are injured during the Summer Intensive Program:

1. Notify an Academy staff member immediately
2. The student will be evaluated by the sports coach.
3. The athletic trainer will notify the parent/guardian of the student's evaluation.
4. If a doctor's appointment is necessary, the athletic trainer will schedule an appointment.
5. If the student resides in HB Housing, the on-call chaperone will take the student to the doctor's office.

If the student lives off campus, the parent/guardian will be responsible for driving the student to the appointment.

The student will be responsible for all costs, including co-pay, full payment in advance if required, and parking fees.

## Athletic Training Appointments

*The appointment portal will be available starting Friday, June 20.*

*Visit the website [tmhs2.atsusers.com](https://tmhs2.atsusers.com)*

*Username: FirstNameInitialLastNameInitial(MMDDYY)*

*Password: Ballet1*

*Database: atstmhs*

*Note: You may be prompted to accept cookies before proceeding to the next page.*

1. Request an appointment (blue calendar icon) from the main screen
2. Click on a potential date and click on the calendar in the right corner.
3. Look for "HOUSTON BALLET ACADEMY Evaluation/Treatment"
4. Select the time and add a note saying body part or injury
5. Send request



# Optional Activities

Optional activities are available to all students for an additional fee unless otherwise noted below. Fees for these options are non-refundable.

If transportation is provided, students must meet at the St. Thomas University dormitory and check in with a chaperone.



## **Houston Ballet's Sparrow Performance \$10**

*You must indicate whether you will be attending using the Optional Additions form.*

*If families wish to attend, tickets must be purchased at the box office (713-227-2787). Seating will be separate from student seating.*

**Deadline to register: 5/15.**

## **Typhoon Texas Water Park \$50**

*Cool off from the Texas heat at Typhoon Texas! Stroll through the water park, relax in the Lazy T River, slide down one of the 33 water slides, and sample the amazing food.*

*Transportation is provided for off-campus students.*

**Deadline to register: 5/15.**



## **The Galleria Mall \$12.50**

*Enjoy a day of fun and shopping at The Galleria. The mall features a variety of stores at different price points to suit all tastes. It also features an ice rink and food court.*

*Transportation is NOT provided for off-campus students.*

**Deadline to register: 5/15.**

## **Main Event Entertainment Station in The Woodlands**

**\$50**

*Enjoy the afternoon playing arcade games, laser tag and bowling. Includes pizza and a \$15 game card.*

*Transportation is provided for off-campus students.*

**Deadline to register: 5/15.**



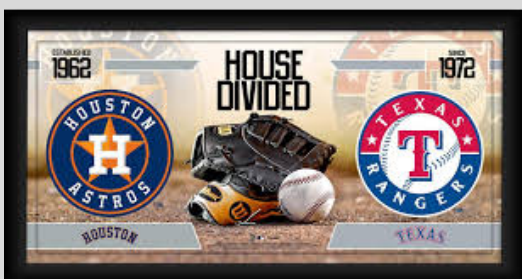
## **Houston Astros Game \$50**

*Enjoy a Texas showdown game as our Houston Astros (two-time World Series Champions) take on the Texas Rangers (2023 World Series Champions)!*

*The price does not include food or drinks.*

*Transportation is NOT provided for off-campus students.*

**Deadline to register: 5/15.**



# Optional Additions

All students may opt for optional add-ons for an additional cost, unless otherwise noted below.  
Fees for these options are non-refundable.

## ***Semi-private Pilates and Body Conditioning Sessions***

**\$150 for 4 sessions**

*Available only for students of levels 6 to 8.*

*Up to 3 students per instructor. Assignments are on a first-come, first-serve basis. No refunds for unused sessions.*

*Sessions expire at the end of the program.*

**Deadline to register: 5/15.**



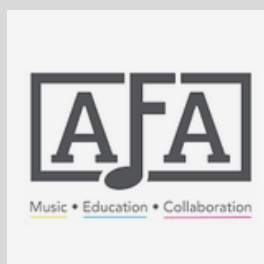
## ***AFA choreographic opportunity***

**Free**

*Available only for level 8 students.*

*Students work closely with young composers in the production of an original work.*

**Deadline for expressions of interest: 5/15. Information session will be held on June 23.**



## ***Airport transfer \$35 each way***

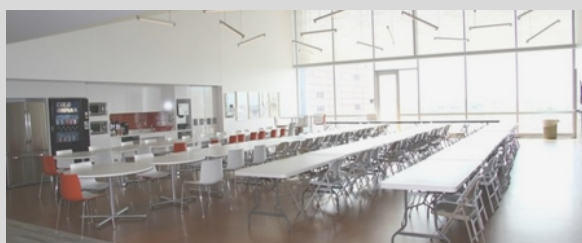
*Available to UST residents and CFDs only.*

*HB escorts provide transportation to and from George Bush Intercontinental Airport (IAH) or William P. Hobby Airport (HOU). We cannot accommodate unaccompanied minors on official airlines.*

*Flights arriving on 6/21 must be departed between 12:00 PM and 4:00 PM CT.*

*Departing flights on 7/26 must depart between 8:00 a.m. and 2:00 p.m. CT.*

**Deadline to register: 5/15.**



## ***Lunch Served***

*\$350 for Monday through Friday of the first 4 weeks and Monday through Wednesday of the last week  
Vegetarian option available.*

*Other special dietary accommodations cannot be guaranteed.*

**Deadline for registration: 06/27.**

## ***Audition 2025-2026***

**\$50**

*Auditions are for the Pre-Professional Program and the Professional Program. They are held during the fourth week of the program. Results are announced at the end of the day on July 11.*

**Deadline to register: 3/7.**

**The briefing will take place on June 25.**



Click on the links for more information and to order.

# Class attire

## Ballet uniform

	Level 5	Level 6	Level 7	Level 8
<b>Dancers who identify as women</b>	Leotard: Wear Moi Galate style - <u>Cornflower Blue</u>	Leotard: Wear it Moi Galate style - <u>negro</u>	Leotard: Wear it Moi Galate style - <u>Dark Grey</u>	Leotard: Wear it Moi Galate style - <u>light grey</u>
	Tights: pink or matching skin tone Shoes: pink or matching skin tone			
<b>Dancers who identify as male</b>	Shirt: <u>Wear Moi Conrad style - white</u> Tights: slate/grey Shoes: ballet flats and knee high socks - white			Shirt: Wear Moi Conrad style - black Tights: black Shoes: Ballet flats and knee high socks - black
	Belt: Discount Dance Supply, style 62S, black (recommended)			

## Pas de Deux Uniform

Ballet uniforms must be worn in Pas de Deux classes.

Students who identify as female may wear black bike shorts over their uniform.

## Modern/Contemporary Uniform

<b>Dancers who identify as women</b>	Leotard: Ballet uniform Tights: Pink, black or skin tone Shoes: Barefoot
<b>Dancers who identify as male</b>	Shirt: Ballet Uniform Tights: Ballet Uniform Shoes: Barefoot

## Jazz Uniform

<b>Dancers who identify as women</b>	Leotard: Ballet uniform Pants: Black jazz pants or shorts Shoes: Black jazz shoes
<b>Dancers who identify as male</b>	Shirt: Ballet uniform Pants: Black jazz pants or shorts Shoes: Black jazz shoes

# Requirements for Presentations

<b>Dancers who identify as women</b>	<p>Makeup &amp; Hair: High performance makeup (foundation, blush, eyeliner, mascara) &amp; high performance hair (bobby pins, hairnet, gel, clips, hairspray, bobby pins, etc.) Tights: Body Wrappers style A45 TPK convertible with seam - pink OR including skin tone Camisole: Nude Shoes: If pointe shoes are pink, a bottle of Kiwi Sport Whitener Shoe Polish - White and a bottle of CoverGirl Clean Make-Up - #105 Ivory</p> <p>If you wear skin tone pointe shoes, please refer to the skin tone recommendations below.</p>
<b>Dancers who identify as male</b>	<p>Makeup and Hair: High Performance Makeup (Foundation, Blush, Eyeliner) and High Performance Hair (Hairspray, Gel) Tights: M. Stevens Convertible - Black Belt: Dance Jox - Beige Shoes: Ballet Flats - Black and White</p>

## Shoe and stocking combination guide that includes all skin tones

Blendz Tights		Shoe Options			
	Confident Cocoa		Blendz Confident Cocoa	Spray Fashion Brown	
	Brazen Brown		Blendz Brazen Brown	Capezio Mocha	Spray Tan
	Maven Mahogany		Blendz Maven Mahogany	Spray Bark	
	Tenacious Tan		Blendz Tenacious Tan	Capezio Light Suntan	Capezio Nude
	Maple		Blendz Brazen Brown	Blendz Maven Mahogany	Capezio Mocha
	Lt Tan		Blendz Tenacious Tan	Capezio Light Suntan	Capezio Nude
	Nude		Blendz Tenacious Tan	Capezio Light Suntan	Capezio Nude
			Blendz Tenacious Tan	Capezio Light Suntan	Capezio Nude

## Other necessary elements

- Mint foot spray or deodorizing wipes
- Available at Body Shop [HERE](#) or Amazon [HERE](#) (suggested)

## Saturday Free Dress

- Students who identify as women: the selection of the jersey will be open.
- Students who identify as male: Choice of t-shirt, leotard, or tank top is open; tights must be worn knee-length or longer.

## Dressing procedures

- Leg warmers and ballet skirts are not permitted in class.
- Students may wear one pair of earrings. No other type of jewelry is permitted.
- Tights must be worn as designed - no rolling at seams or hems.

## Uniform Purchase

Houston Ballet does not have a dance supply store on site. Students must arrive at the start of the program with all necessary clothing, shoes, and accessories.

Leotards and uniform shirts can be purchased through [Classe365 E-Commerce](#) or in person at [Dance Trends](#) in Houston, Texas. Leotards and uniform shirts purchased through [Classe365 E-Commerce](#) before May 15 will be shipped to the student, except for students with international addresses. Leotards and uniform shirts purchased on or after May 15 will be held at the Center for Dance for pick up at check-in on Saturday, June 21, 2025.

If you have questions or concerns regarding e-commerce orders, please contact Leslie Goodrum at [lgoodrum@houstonballet.org](mailto:lgoodrum@houstonballet.org).

For additional supplies, including tights and shoes, items can be purchased through online stores or at one of the Houston area dance store options listed below. We recommend calling any store before arriving to ensure they have the necessary items in stock.

**Dance Trends**  
14520 Memorial Drive Houston,  
TX 77079 (281) 558-1400

**Jazz Rags Dancewear**  
25701 Interestatal 45 N #10a  
Spring, TX 77380 (281) 364-1600

CFD Shoe Supply Houston Ballet is privileged to have a supply of shoes on-site for the professional company. If a student is wearing the same brand and size as the surplus shoes in the shoe room, they may purchase shoes during their allotted hours, which will be available at the beginning of the program.

Custom footwear orders are not accepted for students. Requests to reserve footwear or inquire about current footwear stock will not be accepted prior to the start of the summer program.



# Performances and Observations

## Performance information

- Families will receive an email notification at the end of the third week of the program with performance details. Casting will be posted on LMS at that time.
- Families should not purchase tickets until the cast is announced. Because available seating is limited, we recommend that only immediate family members attend.
- Photography and video recording are not permitted during summer performances. Due to choreographic rights, we are unable to sell recordings of summer performances.
- Students are encouraged to watch the technical/dress rehearsal, as they will not be able to attend a performance without a ticket.

## Entries

- On sale: Monday, July 14th at 10:00am Central Time
- Price: \$15 per ticket
- How to Purchase: Call the Box Office at 713-227-2787 during business hours (Monday-Friday 9:00 a.m.-5:00 p.m. Central Time)
- Tickets are general admission, with no reserved seating.
- No refunds accepted. Exchanges are limited to casting changes.
- Tickets will be available for pickup on Thursday, July 24 and Friday, July 25 from 10:00 a.m. CT until the start of each performance in the lobby of the Margaret Alkek Williams Dance Center.

## Place, dates and times of the performances

- Location: Margaret Alkek Williams Dance Center, 601 Preston Street, Houston, TX 77002
- Dates and times: Times are listed in Central Time. Dates and times are subject to change.
- Thursday, July 24, 4:00 p.m. and 7:00 p.m.
  - Friday, July 25, 1:30 p.m. and 4:00 p.m.
  - Viewing options: In-person and livestream (links will be available on the Google site)

## Classroom observation

- Classroom observations will take place during the last week of the summer program.
- Families will have the opportunity to observe their students' ballet technique class on a specific date.
- The observation schedule and details will be emailed at the end of the third week of the program.

# University of St. Thomas (UST)

## Residence Hall

### Dorm Address:

University of St. Thomas, Guinan Hall  
1303 Sul Ross Street Houston, TX 77006

### Qualifications:

Students ages 12-17 Minimum age = 12 as of 6/21/2025  
Maximum age = 17 as of 7/26/2025 Priority will be given to  
students who live outside of the Houston area.  
Partial stay in the dormitory is not permitted.



### Costs:

\$3200 + \$200 housing registration fee

### The Cost includes:

- Breakfast and dinner daily, beginning with dinner on 6/21 and concluding with breakfast on 7/26.
  - Provided in the UST cafeteria: UST and HB cannot guarantee special dietary accommodations.
  - Shared Dormitory: Can be a double or triple room. 2-3 beds, 2-3 dressers, 2-3 desks, MicroFridge in room with freezer and microwave, and cable TV connection.
    - Residence Hall Facilities: Please note that other programs also use these facilities
  - Computer room, recreation room, movie room and free laundry.
    - Wi-Fi is available in the lobby and rooms.

### Check-in and check-out dates:

Check-In: 12:00PM-4:00PM on Saturday, June 21st If you are unable to check in by 4:00 PM, please email the primary guest.

Mandatory Orientation: 8:00 p.m. on Saturday, June 21 Parents/guardians are welcome to attend.

Check-out: 10:00 a.m. - 11:00 p.m. on Friday, July 25 or 7:30 a.m. - 12:00 p.m. on Saturday, July 26 We will not be able to accommodate students in the UST dormitory after 12 noon on Saturday, July 26.

HB chaperones are no longer responsible for students leaving the UST dormitory.

## **Roommate Assignments/Requests:**

Roommates can be requested through Classe365. A form will be sent to all UST residents in March. Accommodations are only made if both parties mutually request it.

- Roommates are assigned by level and age as closely as possible.
- Roommate change requests will only be accepted if all students involved agree to the change. The change can only be accepted if discussed with an HB roommate companion.
- Students will never be placed in a single room. If a student's roommate leaves, that student will either be assigned another roommate or move into a room with two roommates.
- Houston Ballet reserves the right to place students in a double or triple room at any time.

## **Transportation and departure from the dormitory:**

Students staying at UST will be transported to and from the Dance Center and to daily classes and weekend activities by vans provided by chaperones or by buses provided by an outside company.

HB Companions will schedule and transport students in vans to purchase food and other necessary items during the program. This includes places such as Target and Kroger.

Students may walk around campus in groups of 3 or more and may only enter approved areas during specific times.

Students may be checked out by authorized visitors. Parents or guardians may complete the authorized visitor form and email it to HB chaperones.

Students must check out and in with an HB chaperone before leaving the dorm.

## **Bedroom expectations:**

Dorm rules will be addressed at mandatory orientation on Saturday, June 21.

Students are responsible for keeping the residence clean, including shared spaces.

Students may be charged up to 90 days after the program end date for any damages incurred and reported by UST staff.

Payment must be made within 2 weeks of issuance.

Student must be present when unpacking or packing belongings in the dorm.

Upon check-out, students will receive an orange ticket from an HB companion after the room has been inspected for cleanliness prior to check-out. Cleaning includes, but is not limited to:

Remove and place all trash from the room in the containers on the first floor.

Clean the MicroFridge Sweep the floor Wipe and clean dressers, desks, sinks, countertops, tubs, and toilets.

Remove decorations, ribbons, etc. from walls and doors.

Remove all personal items from the bedroom and laundry room.

Place unwanted items in donation boxes or in the trash.

# Center For Dance (CFD)

## Residency

### Dorm Address:

Houston Ballet Dance Center  
6th Floor  
Preston 601 Houston, TX 77002

### Qualifications:

- By Artistic Staff Invitation Only
- Students ages 14 - 17
- Minimum age = 14 years as of 06/21/2025
- Partial stay in the dormitory is not permitted.

### Costs:

- \$1060 + \$200 housing registration fee
- The cost includes:
- 2-3 community meals per week
- Shared dormitory - double occupancy rooms
- 2 beds, 2 dressing tables, 2 desks
- Facilities of the university residence
- Full kitchen with designated refrigerator and pantry areas, living/dining room with TV, and free laundry facilities.
- Wi-Fi is available in all bedroom areas.



### Check-in and check-out dates:

- Check-In = 12:00 PM-4:00 PM on Saturday, June 21
- If you can't check in before 4:00 p.m., please email the resident dorm supervisor.
- Mandatory Orientation = 8:00 p.m. on Saturday, June 21
- Parents/guardians are welcome to attend.
- Departure = 10:00 a.m. to 11:00 p.m. on Friday, July 25 or 7:30 a.m. to 12:00 p.m. on Saturday, July 26
- HB chaperones are no longer responsible for students leaving the CFD dorm.

### Roommate Assignments/Requests:

Roommates can be requested through Classe365. A form will be sent to all CFD residents in March. Accommodations are only made if both parties mutually request it.

Roommates are assigned by level and age as closely as possible.

Roommate change requests will only be accepted if all students involved agree to the change. The change can only be accepted if discussed with the resident dorm supervisor.

## **Transportation and departure from the dormitory:**

Students staying at CFD will be transported to weekend activities in vans by their chaperones or in buses by an outside company.

- The residence hall supervisor will schedule and transport students in vans to purchase food and other necessary items during the program. This includes places such as Target and Kroger.
- Students may leave CFD in groups of 3 or more and may only enter approved areas during specific times.
- Students must check in and out with the resident dorm supervisor or a part-time chaperone before leaving the dorm.

## **Bedroom expectations:**

- Dorm rules will be addressed at mandatory orientation on Saturday, June 21.
- Students are responsible for keeping the residence clean, including shared spaces.
- Students may be charged up to 90 days after the program end date for any damages incurred and reported by CFD staff.
- Payment must be made within 2 weeks of issuance.
- Student must be present when unpacking or packing belongings in the dorm.
- Upon check-out, students will receive confirmation from the Residence Supervisor or Part-Time Companion that the room has been inspected for cleanliness prior to check-out. Cleaning includes, but is not limited to:
  - Remove and place all trash in the room.
  - Clean the refrigerator and pantry areas.
  - Sweep the floor Wipe and clean dressers, desks, sinks, countertops, bathtubs and toilets.
  - Remove decorations, ribbons, etc. from walls and doors.
  - Remove all personal items from the bedroom and laundry room.
  - Place unwanted items in donation boxes or in the trash.

# Housing information

## Suggested packing list:

**Bedding and Pillows:** Twin XL sheets are required for UST residents and Twin sheets are required for CFD residents

- Towels: bath towel, hand towel, washcloth, and beach towel.
- Toiletries including but not limited to shampoo, soap, deodorant, sunscreen, toothbrush, and toothpaste.
- Bathroom necessities: toilet paper, hand soap, and trash bags.
- Dance clothes and shoes
- Non-dance clothing and shoes: Please note that crop tops and shorts are not permitted in the UST dormitory.
- Including, but not limited to, formal Houston Ballet performance attire, warm-up gear, light jacket, swimsuit, t-shirts, shorts, sneakers, flip flops, slippers, hat, and sunglasses.
- Hooks for hanging clothes
- Umbrella/rainwear
- Reusable water bottle
- Alarm clock
- Extension cords
- Laundry detergent and bag to carry clothes to wash
- Phone chargers
- Electronic products including, but not limited to, cameras, cell phones, computers and tablets.

## Prevention - Head Lice:

We recommend that all students get tested for head lice before entering the dorm to avoid potential problems. A licensed medical professional or lice treatment center can perform this test.

Any student found to have head lice after arrival will be quarantined and will receive professional treatment at the expense of the parent/guardian. The student will not be allowed to return to class until the full treatment has been received.

## Packages:

Houston Ballet Academy recommends students reserve supplies in advance and have them available for pick up at the following Target location:

Target  
2075 Westheimer Road Houston, TX 77098 Phone Number: 346-398-5902

Families should refer to the information on page 14 regarding sending letters and packages during the program.

# Hurricane Evacuation Plan

Hurricane season begins June 1 and ends November 30. Houston Ballet's Hurricane Evacuation Plan (HEP) is implemented if a hurricane evacuation has been issued for Harris County.

Students residing in HB housing (UST, MST, CFD)

- Students residing off-campus without a family member
- Students who meet one of the two requirements above must opt for the HEP at the time of registration.

## **Shelter:**

A safe haven identified by the American Red Cross

- Food, water, and first aid supplies will be provided.
- Transportation and supervision by a chaperone will be provided.

Steps taken at the time of issuance:

A message was sent to all families and students that an evacuation was issued and the HEP was in effect.

1. Those who have not opted for the HEP should prepare their plans and discuss them with their companion or a member of the Academy staff.
  - a. Staff will have an emergency telephone number with information included in the message.

Students will return to their residences and pack necessary belongings.

1. A duffel bag or regular-sized piece of luggage, a blanket, a pillow, important documents, and prescription medications.
  - a. Students will gather at the UST dormitory to be transported to the shelter.
2. Transportation to any other location will not be provided for students.
  - a. Updates will be sent periodically to families and students.
3. Once it is declared safe to return, students will be transported back to the UST dormitory.
4. Notifications will be sent to families and students.

Please note that students who do not opt into the HEP will be responsible for coordinating their alternative evacuation plans in the event of a hurricane.