

## **HOUSTON BALLET FOUNDATION**

### **Board of Trustees Annual Meeting**

#### **MINUTES**

### **Margaret Alkek Williams Dance Lab**

**Monday, May 15, 2017 at 4:30 pm**

#### **Call to order:**

The Houston Ballet Board of Trustees meeting was held in the Margaret Alkek Williams Dance Lab of the Center for Dance in Houston, Texas on Monday, May 15, 2017. The meeting convened at 4:36 pm.

**Quorum:** achieved (per by-law requirements)

#### **Trustees Present:**

Mr. Cecil H. Arnim III, Mrs. Melza Barr, Mrs. Diane Bazelides, Mrs. Gina Bhatia, Mrs. Kristy J. Bradshaw, Mrs. Cecilia Campbell, Mrs. Keiko Chevray, Ms. Sasha Davis, Mrs. Pamela D. Earthman, Mrs. Sharon Erskine, Mrs. Jo Furr, Sandra S. Godfrey, Mrs. Anne Graubart, Mrs. Jennifer Gravenor, Dr. Dale G. Konicek, Dr. Bridgitte Shen Lee, Mrs. Elizabeth Leykum, Mrs. Jean May, Mr. Daniel McClure, Ms. Nancy Powell Moore, Ms. Beth Muecke, Dr. Duyen Huynh Nguyen, Mr. Jim Nicklos, Dr. Dana Ondrias, Mrs. Cabrina Owsley, Mr. Michael S. Parmet, Mrs. Amy Pincu, Mrs. Elisa S. Pye, Mrs. Martha Rocks McMurrey, Mrs. Leigh M. Smith, Ms. S. Shawn Stephens, Mr. Nick Swyka, Mrs. Allison Thacker, Ms. Ann Trammel, Mrs. Phoebe Tudor, Ms. Hallie Vanderhider, Mrs. Margaret Alkek Williams, Mrs. Alice Yang, Mr. Marcus Watts, and Mrs. Beth Zdeblick

#### **Members Present:**

Michelle Forrester

#### **Guests Present:**

Sara Webb, Dancer Representative and Karen Wilkson, Orchestra Representative

#### **Staff Present:**

Jim Nelson, Stanton Welch, MJ Bavaret, Christian Brown, Patsy Chapman, Ermanno Florio, Angela Lane, Chenay Newton, Andrew Nielson, Jennifer Sommers, Christine Stone-Martin, Ashley Tagle, Alexandra Yates, and Cheryl Zane

The sole item of business for the Meeting of the Members was the election of the trustee class of 2017-2020. Mrs. Phoebe Tudor, Chairman of the Nominating Committee, presented the proposed class of 2017-2020. A motion was made to approve the proposed class. The motion was seconded and unanimously approved. The 2017-2020 class of trustees includes the following new members: Dr. Julia Andrieni, Ms. Lindsey Brown, Mrs. Amy LeBlanc Cloud, Ms. Jan DeCoux, Mrs. Mignon Gill, Ms. Emily Hilber, Mrs. Melissa Juneau, Ms. Hallie Vanderhider, Hon. Alastair J.M. Walton, Dr. Crystal Wright, and Mrs. Alice Yang.

Mrs. Allison Thacker adjourned the Annual Meeting of Members of Houston Ballet Foundation and invited the members to stay for the continuation of the Annual Meeting of Trustees.

The first order of business was the election of the 2017-2018 Executive Committee officers and members-at-large. A motion was made to approve the proposed slate of officers and members-at-large. This motion was seconded and unanimously approved.

Mrs. Tudor thanked Anne Chao, Jay Jones, and Jim Jordan for their eight years of service on the Executive Committee. She also thanked Cecilia Campbell for her one year of service on the committee as Guild President.

The next order of business was approval of the minutes from the Board of Trustees meeting on February 13, 2017. A motion was made, seconded and unanimously approved.

Mrs. Thacker introduced Mr. Jim Nicklos, Vice President of Finance, to present for approval Houston Ballet's budget for the fiscal year 2017-2018. This budget had previously been recommended by the Finance and Executive Committees for approval. The motion was unanimously approved by the Trustees.

Mrs. Thacker introduced Mrs. Cecilia Campbell, Guild President, to present on the Guild's activities over the past year. Mrs. Campbell gave an overview of their members, member events, and fundraising efforts. She shared details on volunteer opportunities and majors events in which the Guild helps support Houston Ballet.

Mrs. Thacker thanked Mrs. Campbell for her report. She also thanked the special event hosts, event chairs, and honorees for the 2016-2017 season.

Mrs. Thacker invited Ms. Shawn Stephens, Vice President - Development to give a report on Development. Ms. Stephens gave an update on the Development department and its success as it relates to the strategic plan priorities.

Mrs. Thacker then invited Mr. Jim Nelson to give his Executive Director's report.

### **Executive Director's Report**

Mr. Nelson began his report by giving an update on the progress of year two of the five year strategic plan. He detailed organization impact numbers, Academy financials, and volunteer numbers and hours. He also shared the Education & Community Engagement's team success this year as well as the scholarship numbers and number of recipients.

### **Artistic Director's Report**

Mr. Stanton Welch began his report by sharing the recent company promotions and new hires. He then gave an overview of the remaining programs for the 2016-17 season as well as highlights of the 2017-18 season. Mr. Welch thanked Vicki Attard for her year as Interim Academy Director Houston Ballet. His report ended with a performance by Houston Ballet Academy.

### **New Business**

Mrs. Thacker invited Mr. Nelson and Mr. Welch to give an announcement. Mr. Nelson announced Trustee, Mrs. Margaret Alkek Williams has donated a generous gift to the Houston Ballet Endowment that has ensured the Jubilee of Dance will continue in perpetuity.

**Adjournment:** With no further business, the meeting was adjourned at 5:52 pm.