



Application for Internship

Applicant's Legal Name: _____ Date: _____

Home Address: _____ City: _____ State: _____

Home Telephone #: _____ Mobile #: _____

E-mail Address: _____

Department Internship/s you are applying for:

- _____ Public Relations/Marketing _____ Academy
- _____ Computer _____ Wardrobe/Costume Shop
- _____ Administrative (Finance, Development and Artistic Departments)

Educational Background:

Please list school name/s, location, years completed, course of study and any degrees earned.

Are you currently enrolled for fall/spring/summer courses? _____ Yes _____ No

If YES, please list your course schedule with days and time you will be attending class:

Please list any special skills and/or relevant course work you have acquired or taken that may have prepared you for the internship you are applying for at Houston Ballet:



Please list any relevant honors, awards and organizations that you have received and you are affiliated with:

Four horizontal lines for listing honors and organizations.

In the spaces provided below please indicate your knowledge level for each of the following software programs and applications: (1=none; 2=beginner; 3=intermediate; 4=advanced)

Microsoft Outlook _____ Microsoft Word _____ Microsoft Excel _____

Microsoft Power Point _____ Microsoft Access _____ Adobe Photoshop _____

Please submit completed application along with resume and a cover letter (PR/Marketing Intern applicants please include two writing samples) describing why you would like to have an internship with Houston Ballet to: HBInternship@houstonballet.org or mail to:

Houston Ballet
ATTN: Human Resources
P.O. Box 3645
Houston, TX 77253

Please note that due to the large amount of intern applications that we receive, you may not receive a confirmation of acknowledgement. NO PHONE INQUIRIES PLEASE.

Houston Ballet Internships are unpaid. Any internship offer will be contingent upon satisfactory results of criminal background check.