

HOUSTON BALLET

STANTON WELCH - ARTISTIC DIRECTOR

Parking Policy at Houston Ballet Center for Dance

601 Preston
Houston, TX 77002
(713) 523-6300

Parents, students and visitors,

Pickup and drop-off of students will be quite different at our new building. We appreciate your patience while we undergo this transition. **There is no student or visitor parking available in the new building at 601 Preston.** All parking spaces are reserved for staff. Access to our driveway via Congress St. will not be available until August 2011, when construction of Congress is expected to be complete.

There are four options for drop-off/pickup of students:

- **Drive-through (No waiting or parking)**
- **No-cost Cell Phone Waiting Lot**
- **Reduced cost parking in Market Square Garage**
- **Reduced cost parking in surface lot at 811 Prairie**

1. Drive Through: (See attached Map A)

If you do not need to wait for the student, you can simply come through our driveway. However, **you will not be able to park and wait in the driveway.** There will be a security guard keeping traffic in the driveway flowing. You will enter our driveway from Louisiana by coming through the adjacent surface parking lot on the Louisiana side of our building. Once you have picked-up/dropped-off the student, you will exit via Preston St.

Failure to adhere to this parking policy could result in student dismissal.

2. No-cost Cell Phone Waiting Lot: (See attached Map B for directions from Lot H to HBCD)
(See attached Map C for directions to Lot H)

Parking is available after 5pm M-F & all day Sat. in Lot H at the corner of Houston and Memorial.

You cannot leave your car; this is for waiting for the student to be ready to be picked up only.

Assigned permits for this lot are available at the reception desk at 601 Preston at no charge.

Permits must be prominently displayed in your windshield.

Unattended vehicles or vehicles without a prominently displayed permit will be towed.



Lot H Entrance Sign

3. Reduced cost parking in Market Square Garage (See attached Map B – Location #1)

We have negotiated a discounted parking rate with Market Square Garage located at 300 Milam.

This parking garage is located across the street from our building between Louisiana, Milam, Congress, and Preston and can be entered from either Milam or Louisiana.

Please note: This discounted rate is not valid for the surface lot adjacent to the garage.

Market Square Garage will be selling booklets of 5 coupons; each coupon is \$1.50, so each booklet costs \$7.50.

Each coupon is valid for 2 hours of parking, Monday through Friday after 3pm and Saturday before 5pm.

The coupon must be presented to the attendant with your entry ticket upon exit. Coupons cannot be combined.

These coupons are valid for one year, are non-refundable, and lost coupons cannot be replaced.

The booklets must be purchased in the Market Square Manager's Office on the 2nd level of the parking garage. The 2nd level of the garage is button #1 in the lobby elevator.

The Market Square office is open Monday through Friday from 8am-5pm. Their phone # is 832-305-8347.

Market Square Garage will accept cash, check, or credit cards (Visa, MC, and Amex)

The garage hours are: Mon-Thurs 5:30 am to 10:30 pm, Friday 5:30 am to 3:00 am, Saturday 8:00 am to 3:00 am.

Please note that any time over the allotted 2 hours will be calculated at the regular garage rate. Rate: \$2.00 per 1/2 hour with a maximum of \$7.00

4. Reduced cost parking in surface lot at 811 Prairie (See attached Map B – Location #2)

Central Parking offers the following discounted rates, **based on arrival times:**

\$2.00 3:30-8:00pm Monday through Thursday (valid until midnight)

\$2.50 4:00-8:00pm Friday and Saturday (valid until midnight)

\$2.00 6:00am-4:00pm Saturday (valid until midnight)

Outside of the above times, normal parking rates apply (\$8 Monday through Thursday, \$10 Friday and Saturday)

You will need to enter code '501' into the pay stations to receive the discounted rate. Please display the receipt in your front dashboard.

Hangtags can be purchased for \$20.00 per month with a \$10.00 initial one time activation fee.

Once you sign up for a hangtag, you will automatically be billed monthly. Cancellations must be made 30 days in advance.

The hangtag will be valid from 3:30pm to midnight every day, and all day Saturday/Sunday.

Instructions for signing up for the hangtag are as follows:

1. Go to www.parking.com
2. Click the "Locations" tab on the upper toolbar of the home page.
3. Enter "811 Prairie Houston, TX" and click "Search."
4. The number 1 search result will be the correct one. Click to select.
5. A bubble will then appear. Click "Sign up for Monthly Parking."
6. Please list "Houston Ballet Academy Patron" as your employer
7. Once the application is completed, wait for an automated email confirmation which should arrive in 1 business day.
8. The automated email confirmation will state you must go to the city office to pick up the hangtag.

The city office address is:

Central Parking System of Texas, Inc.

1001 McKinney, Ste. 450

Houston, TX 77002

713-659-8799

9. Office hours are 9am-5pm, Mon.-Fri.

Houston Ballet has made arrangements with the above providers, but is not responsible for any damage to property or person using these services.

If you have any questions or concerns, please contact our Facilities Coordinator, Garth Luther, at 713-535-3281, or send an email to gluther@houstonballet.org.

Thank you!