

New Building Notes for Academy Parents

What is the schedule for the first class my child has in the new building?

- On your child's first class meeting at the Center for Dance, we will be facilitating a building orientation for both children and parents. After this orientation, class will continue as scheduled.
- If you are unable to accompany your child to their first class meeting, the next opportunity to visit the studios will be during the observation weeks in May.
- Classes at the Center for Dance will begin on March 1. Classes will not be held on Saturday, February 26 or Monday, February 28, but make-up classes will be scheduled.

What is the security like at the Center for Dance?

- There will be a security guard present from 3:30 p.m. -9 p.m. . In addition to his/her regular security duties, this security guard will ensure proper flow of traffic through the drive-through lane.

What if I want to drop-off and pick-up my child?

- Please use the drop-off/pick-up area. This area may be accessed through the surface parking lot on the Louisiana Street side of the building. (Please see Map A) We will have two "lobby monitors" to assist with drop-off and pick-up of your children. One monitor will be stationed outside with a walkie-talkie, communicating with the indoor monitor who will call your child at the appropriate time. This will help to ensure safety and a smooth, continuous flow of traffic.

What if I have time to wait for my child but don't want to pay for parking?

- Please use the cell-phone lot.

What if I would like to come inside the building and wait with/for my child?

- Please use one of the two discounted parking garages, or street parking. Street parking is free after 6pm. **Please see parking policy handout for details**

Where will I wait, as a parent?

- Downstairs in the lounge. Vending machines and free Wi-Fi are available, but there will not be a microwave.

Where will my child wait before and after class?

- Your child will wait in the lounge on the street level. In accordance with the handbook, your child should not be waiting more than 15 minutes before or after class.
- Students in Levels 1 and 2 who have class upstairs will wait for a teacher or teacher assistant to come get them before class.
- Students in Levels 3 and up should go directly upstairs to use the dressing rooms and await class in the waiting area on the third floor (or designated class waiting area) studios 15 minutes before class time.

Is there a phone available for student use?

- Yes, there will be a phone available for student use.

Where are the bathrooms?

- Bathrooms are located next to the Dance Studio on the street level. Students in Levels 2 and below may also change in these downstairs bathrooms.
- Students in Levels 3 and above should use the bathrooms and dressing rooms on the third floor.

Where are the Academy offices located?

- Offices are located on the 3rd floor – when exiting the elevator, please turn left.

Am I permitted to watch classes on upper levels of the building?

- During observation weeks, parents will be invited upstairs to watch classes.

How do I make tuition payments in person?

- If you would like to make a payment in person, please see the Registrar in the Academy offices on the 3rd floor. If you would prefer to leave a check, you can leave it with the receptionist in a clearly marked envelope that says “Academy, Attn: Registrar.”

Please note that parking is NOT available at the building. There is no visitor, student, or parent parking at 601 Preston St.